

**Pinnacle Health System
Speech Pathology Department**

Student Electronic Technology Guidelines

Personal Cell Phones

1. Personal cell phones shall not be kept with the student during regular working hours. They may be stored in the assigned locker or other storage area in silent mode so as not to disturb other employees.
2. Should a student have an extenuating circumstance for needing a cell phone (i.e. family emergency), this may be discussed with the student's supervisor. In this case, the phone must remain on vibrate and out of patient sight at all times.
3. Per PinnacleHealth policy, cell phones may not be used within 36" of patient equipment. Also, to minimize safety concerns, the following areas are restricted: the lab, ICU patient rooms, and NICU.

Computers

1. PinnacleHealth computers are to be used by students for purposes related to externship only.
2. The use of PinnacleHealth communications systems and the transmissions sent or received may be monitored by PinnacleHealth System on an as needed basis by authorized personnel.
3. Students will concede use of all computers to staff when needed.

Social Media

1. Students are reminded that we work in an environment where patient privacy is of utmost importance.
2. The discussion of externship experiences on social media sites such as Facebook is highly discouraged.
3. Students found placing sensitive, confidential or malicious information about PinnacleHealth System, its patients, or staff will be immediately terminated.

Updated: March 13, 2014